

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF KERN**



Typing Certification Locations

Please note: Online certificates will not be accepted

Issuing Agency/Contact	Cost	Test Days/Times	Additional Information
Back to Work Center 2001 28 th St. Ste. C Bakersfield, CA (661)336-6600	No Cost	Monday – Thursday 4:00 pm Tuesday and Thursday 11:00 am Appointment not required	Picture ID required
Bakersfield Adult School 501 S. Mt. Vernon Ave. Bakersfield, CA (661) 835-1855	\$5.00 (cash only)	Third Tuesday of each month @ 3:00 pm and 5:00 pm, September thru May (except December) Call Adult School Office for summer testing schedule Appointment not required	Certificate issued only for 25 wpm or more Certificates issued during daytime office hours only
Bakersfield College 1801 Panorama Dr. Computer Commons in the Library Bakersfield, CA (661) 395-4661	\$10.00 (cash only, no refund)	Thursdays @ 5:00 pm Appointment required	Test will consist of two 5- min timed writings Verifications issued for 25 net wpm or more and available the same day Must bring original and copy of photo ID
Career Services Center 119 N. 10 th Street Taft, CA (661) 763-5491	No Cost	Weekdays 8:00 am - 12:00 pm & 1:00 pm - 5:00 pm	Picture ID required
Delano Adult School 1811 Princeton St. Delano, CA (661) 720-4171	\$8.00 (cash only)	Weekdays 8:00 am - 11:30 pm & 12:30 pm - 2:30 pm Appointment not required	Valid ID required

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Employer's Training Resource/Career Center 2001 28 th St Bakersfield, CA (661) 336-6600	No cost	Monday – Thursday at 4:00 pm Tuesdays & Thursday at 11:00 pm Appointment not required	Cal Jobs registration is required in order to be tested. Call for more information.
The House of Merritt 20709 South St. Tehachapi, CA (661) 822-1354	\$15.00 (cash)	Monday – Friday 9:00 am - 4:00 pm Appointment required	
North Kern Vocational Training Center 2150 7th St. Wasco, CA (661) 758-3045	\$10.00 (cash or check)	Monday - Friday, 8:00 am - 3:00 pm Appointment required	2nd Location: 1732 Norwalk Delano, CA (661) 725-4187
Rand Employment Solutions 4029 Coffee Road Bakersfield, CA (661) 410-7770	\$10.00 (cash only)	Monday - Friday 8:30 am - 11:30 & 1:30 - 4:00 pm Appointment preferred	Valid ID required
San Joaquin Valley College 201 New Stine Bakersfield, CA (661) 834-0126	\$5.00 (cash only, exact amount)	Monday - Thursday @ 12:00 pm Appointment required	
Santa Barbara Business College 211 S. Real Rd. Bakersfield, CA (661) 835-1100	\$10.00 (cash only)	Fridays from 10:00 am – 2:00 pm	Picture ID required
Staffing Alternatives & Specialized Services (SASS) 808 W. Ridgecrest Blvd. Ridgecrest, CA (760) 375-1003	\$5.00 (cash or check)	Monday - Friday 8:00 am - 5:00 pm Appointment required	

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Taft College 29 Emmons Park Dr. Taft, CA (661) 763-7779	No cost	Fridays @ 9:00 am, only during the semester	Pick up temporary parking pass from Administration
Technical and Office Support Services (TOSS) 1525 N. Norma St., Ste A Ridgecrest, CA (760) 446-8677	\$5.00 (cash or check)	Monday - Friday 8:00 am - 5:00 pm Appointment required	Court \$5.00 County \$10.00
Work Force Staffing 5100 California Ave., Ste. 103 Bakersfield, CA (661) 327-5019	\$10.00 (cash only)	Monday - Friday, 8:30 am - 3:30 pm Appointment required	Valid ID required
Your Employment Solutions, Inc. 5251 Office Park Drive, Ste. 100 Bakersfield, CA (661) 323-9370	\$15.00 (cash only)	Monday - Friday, 8:00 am - 5:00 pm Appointment required	
We will also accept certificates from the following agencies, who issue certificates for their clients only: Career Services Center, Employers' Training Resource, Mexican-American Opportunity Foundation			
Applicants living outside the Kern County area should contact the Human Resources Department at (661) 868-4934 for a list of acceptable agencies.			